Louise Pooley

PM POST

10 Downing Street

London SW1A 2AA

24 April 2024

Dear Louise,

I understand you are due to retire shortly from your role within the illustrious Garden Rooms, now the formidable PMPOST.

You have supported each Prime Minister with immense professionalism, skill and dynamism that most would not begin to understand. Anytime, anywhere you react with grace and ensure the necessary support is readily available be that an emergency speech or documenting each meeting and decision the government makes.

Thank you for all your service particularly during my administration and I hope you thoroughly enjoy your retirement, able to reflect on a magnificent career.

RT HON BORIS JOHNSON